



**ഭരണഭാഷ-മാതൃഭാഷ**



ICDS/A3-16559/21

വനിതശിശു വികസന ഡയറക്ടറേറ്റ്  
പൂജപ്പുര, തിരുവനന്തപുരം.  
തീയതി : 20-11-2021  
ഇ-മെയിൽ directorate.wcd@kerala.gov.in  
ഫോൺ നമ്പർ 0471-2346534

വനിത ശിശു വികസന ഡയറക്ടർ.

എല്ലാ ജില്ലാ വനിത ശിശു വികസന ഓഫീസർമാർക്കും.  
എല്ലാ പ്രോഗ്രാം ഓഫീസർമാർക്കും.  
എല്ലാ ശിശു വികസന പദ്ധതി ഓഫീസർമാർക്കും.

സർ,

വിഷയം: വനിത ശിശു വികസന വകുപ്പ് - സംയോജിത ശിശു  
വികസന സേവന പദ്ധതി - അങ്കണവാടി ജീവനക്കാരെ  
കേന്ദ്ര തൊഴിൽ മന്ത്രാലയത്തിന്റെ e-shram portalൽ രജിസ്റ്റർ  
ചെയ്യുന്നത് - സംബന്ധിച്ച്.

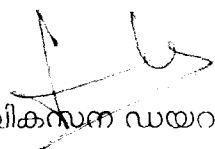
സൂചന : സർക്കാരിൽ നിന്നുള്ള 13-10-2021ലെ B1/90/2021/LBRD നമ്പർ അർദ്ധ  
ദ്രവ്യോഗിക കത്ത്.

ബഹു. സുപ്രീം കോടതി നിർദ്ദേശ പ്രകാരം 31-12-2021ന് മുൻപായി സംസ്ഥാനത്തെ എല്ലാ അസംഘടിത തൊഴിലാളികളേയും കേന്ദ്ര തൊഴിൽ മന്ത്രാലയത്തിന്റെ e-shram portalൽ രജിസ്റ്റർ ചെയ്യേണ്ടതാണ് എന്ന് കേരള സർക്കാരിന്റെ Labor & Skills Department മേൽ സൂചന പ്രകാരം അറിയിച്ചിട്ടുണ്ട്. ആയതിനാൽ താങ്കളുടെ ജില്ലയിലെ ICDS പ്രോജക്ടുകളുടെ പരിധിയിൽ വരുന്ന എല്ലാ അങ്കണവാടി പ്രവർത്തകരെയും 31-12-2021 തീയതിയ്ക്കകം ചുവടെ ചേർത്തിരിക്കുന്ന മാർഗ്ഗനിർദ്ദേശം പ്രകാരം e-shram portalൽ രജിസ്റ്റർ ചെയ്യുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കേണ്ടതാണ്.

- 1) ശിശു വികസന പദ്ധതി ഓഫീസർമാർ എല്ലാ അങ്കണവാടി വർക്കർമാരേയും റെഗിസ്റ്റർമാരേയും e-shram portalൽ രജിസ്റ്റർ ചെയ്യുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കേണ്ടതും 31-12-2021-ാ തീയതിക്കകം രജിസ്ട്രേഷൻ പൂർത്തീകരിക്കേണ്ടതുമാണ്.
- 2) എല്ലാ അങ്കണവാടി പ്രവർത്തകരുടേയും അനക്ലർ-1 പ്രകാരമുള്ള രേഖകൾ പ്രകാരം സമയബന്ധിതമായി തന്നെ രജിസ്ട്രേഷൻ പൂർത്തീകരിക്കേണ്ടതാണ്.

- 3) e-shram portalൽ സ്വമേധയാ രജിസ്റ്റർ ചെയ്തവർ വീണ്ടും രജിസ്റ്റർ ചെയ്യേണ്ടതില്ല. എന്നാൽ പുതിയതായി രജിസ്റ്റർ ചെയ്യുന്നവരുടേയും സ്വമേധയാ നേരത്തേതന്നെ രജിസ്റ്റർ ചെയ്തവരുടേയും ഐ.ഡി കാർഡിന്റെ പകർപ്പ് പഞ്ചായത്ത് തലത്തിൽ ശേഖരിച്ച് ഓഫീസിൽ സൂക്ഷിക്കേണ്ടതും ഇതോടൊപ്പമുള്ള സാക്ഷ്യപത്രം പൂരിപ്പിച്ച് സി.ഡി.പി.ഒ മാർ പ്രോഗ്രാം ഓഫീസർക്ക് 05-01-2022ന് നൽകേണ്ടതുമാണ്. 10-01-2022നകം പ്രോഗ്രാം ഓഫീസർമാർ District level Consolidation report തന്നിട്ടുള്ള പ്രൊഫോർമയിൽ ഈ കാര്യലയത്തിൽ ലഭ്യമാക്കേണ്ടതാണ്.
- 4) ദിവസവേതനാടിസ്ഥാനത്തിലുള്ള അങ്കണവാടി പ്രവർത്തകരെ രജിസ്റ്റർ ചെയ്യേണ്ടതില്ല.
- 5) e-shram portal ൽ രജിസ്റ്റർ ചെയ്യുമ്പോൾ occupation category സെലക്ട് ചെയ്യുന്നതിനായി Anganwadi Worker Asha Worker എന്ന് സെലക്ട് ചെയ്ത് രജിസ്ട്രേഷൻ തുടരേണ്ടതാണ്.
- 6) ജില്ലാ ഓഫീസർമാർ രജിസ്ട്രേഷൻ നടപടികൾ മോണിറ്റർ ചെയ്യേണ്ടതും പ്രോഗ്രാം ഓഫീസർമാർ ജില്ലാതല പ്രൊഫോർമയുടെ ഒരു പകർപ്പ് ജില്ലാ ഓഫീസർക്ക് നൽകേണ്ടതുമാണ്.

വിശ്വസ്തയോടെ

  
 വനിത ശിശു വികസന ഡയറക്ടർക്കുവേണ്ടി.

ഉള്ളടക്കം : സൂചന കത്ത്

ബികെ/

സാക്ഷ്യപത്രം

ഈ ഓഫീസിനു കീഴിൽ വരുന്ന ..... അങ്കണവാടികളിലെ സ്ഥിര ജീവനക്കാരായ ..... വർക്കർമാരെയും ..... ഹെൽപ്പർമാരെയും e - SHRAM Portal ൽ രജിസ്റ്റർ ചെയ്തിട്ടുണ്ടെന്നും ഇവരുടെ ഐ.ഡി കാർഡിന്റെ പകർപ്പ് ഐസിഡിഎസ് ഓഫീസിൽ സമാഹരിച്ച് സൂക്ഷിച്ചിട്ടുണ്ടെന്നും സാക്ഷ്യപ്പെടുത്തുന്നു.

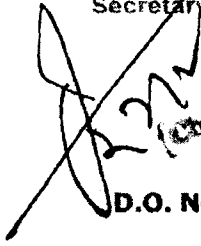
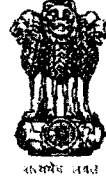
ശിശു വികസന പദ്ധതി ഓഫീസർ

District level Consolidation Report

ക്രമ നം	ICDSന്റെ നേര്	ആകെ അങ്കണവാടികളുടെ എണ്ണം	പോർട്ടലിൽ രജിസ്റ്റർ ചെയ്തവരുടെ എണ്ണം			റിമാർക്ക്
			വർക്കർ	ഹെൽപ്പർ	ആകെ	

പ്രോഗ്രാം ഓഫീസർ

Sany (LBR)

APURVA CHANDRA, IAS  
Secretary
  
 (Chief Secretary)

 MINISTRY OF LABOUR & EMPLOYMENT  
 SHRAM SHAKTI BHAVAN  
 NEW DELHI - 110001

 श्रम एवं रोजगार मंत्रालय  
 श्रम शक्ति भवन  
 नई दिल्ली-110001  
 Tele : 91-11-23 71 02 65  
 E-mail : secy-labour@nic.in

D.O. No. M-16011/01/2019-SS-III

August 13, 2021

Dear Chief Secretary

As you are aware that the Ministry of Labour & Employment, has developed a registration module/ portal for creation of a comprehensive National Database of Unorganized Workers (NDUW) for all types of Unorganised workers such as Construction Workers, Migrant Workers, Domestic Workers, Agricultural labourers, Self-employed workers, street vendors, small shopkeepers, Asha workers, Anganwadi workers, Fishermen, unorganised plantation workers, milkmen and similar other sub-group of Unorganised workers. The project is expected to commence the registration of workers by the end of August 2021. This portal will be available in Hindi and English. The demo of the portal has already been given to the Principal Secretaries (Labour) of states in a Video Conference held on 30<sup>th</sup> July 2021.

2 In the Code on Social Security, 2020, the unorganised worker is defined as follows:

*"unorganised worker" means a home-based worker, self-employed worker or a wage worker in the unorganised sector and includes a worker in the organised sector who is not covered by the Industrial Disputes Act, 1947 or Chapters III to VII of this Code;*

*"unorganised sector" means an enterprise owned by individuals or self-employed workers and engaged in the production or sale of goods or providing service of any kind whatsoever, and where the enterprise employs workers, the number of such workers is less than ten;*

3. An unorganised worker shall be required to have their Aadhaar Number, Mobile Number and bank account number along with IFSC Code while registering on the eSHRAM portal. Since the registration on eSHRAM Portal will be seeded with Aadhaar, his OTP verification will be done on the portal. But, if a worker does not own the same Mobile as linked with his Aadhaar, he will not be able to get the OTP for identity verification. In such a case, he/she will be necessarily required to visit nearest CSC centre for registration through Bio-authorisation (finger prints or iris). The list of fields of registration form is attached herewith as Annexure-I, for ready reference.

4. As there are estimated 38 crore unorganised workers across the country and they are required to be registered on the eSHRAM Portal by 31<sup>st</sup> December 2021 as per Hon'ble Supreme Court direction dated 29<sup>th</sup> June 2020 in Suo Motu No 6/2020. The tentative target state-wise has been prepared and attached herewith as Annexure-II for reference and follow up. As the target is mammoth and it is to be achieved in a time bound manner, Govt of India has decided to provide one time financial assistance to the states for IEC activities, to setup required IT infrastructure in their labour offices (if required) and set up state call centre. The IEC material will be soon available on the portal for downloading by the states. These call centres may be preferred in local language of the State and Hindi as workers would prefer to communicate in these languages. The state-wise allocation along with target is provided in Annexure-II. The 1<sup>st</sup> instalment of the financial assistance is being released shortly. However, the 2<sup>nd</sup> instalment will be provided when the state crosses 50% of its enrolment target. The Central Government has already setup national helpdesk/ call centre. The services will be available at toll-free number 14434, Monday to Saturday from 8 AM to 8 PM in Hindi/English, Assamese, Bengali, Kannada, Malayalam, Marathi, Odia, Tamil and Telugu. State helpdesks/ call centres may also be linked to national helpdesk via call re-routing.

5. In the meeting held with the states on 30<sup>th</sup> July 2021, demonstration of the portal was given in detail by NIC. States were also requested to have a test run on the portal and also share their feedbacks, if any by 6<sup>th</sup> August 2021 so that these could be incorporated before launch of the portal. The test domain link is <http://demonduw.nic.in/nduwnew2> again provided for reference. The concerned officers may be directed to have test run and share their feedbacks, if any, at emails [manoj.saxena@gov.in](mailto:manoj.saxena@gov.in), [sprajpal@nic.in](mailto:sprajpal@nic.in) and [eshram.pmu-mole@gov.in](mailto:eshram.pmu-mole@gov.in).

6. Considering the time constraints in the matter, multi-pronged registration facility has been provided on the portal. The Common Service Centre (CSC) will work as Principal Registering Agency through its 4 lakh centres across the country. The workers will also have facility of self-registration through visiting on the portal or mobile app which will be freely downloadable from the Umang Platform/ Google Play Store. The states may also utilise the States own Seva Kendras also to expedite the registration works. The Central Government will pay Rs 20/- per registration undertaken at CSC and State Seva Kendras (SSK) for which details will be shared separately. In effect, an individual worker will not have to pay any amount to CSC for registration. Further, the states can also decide to set up Labour Facilitation Centres in collaboration with CSC/ SSK in their labour offices at district/sub district levels.

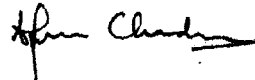
7. I would request you to kindly issue suitable instructions immediately to all concerned in the State Government for implementing the registration of unorganised workers on the eSHRAM portal. Further, I would request you to kindly constitute

.021/CS(GOK)

State Level Monitoring Committee (SLMC) under your chairmanship and District level Implementation Committee (DLIC) in each District under the chairmanship of District Collector for mobilising the unorganized workers and completing the work within the target date of 31<sup>st</sup> December 2021 as set by the Hon'ble Supreme Court. The suggested constitution of the committees and their functions are attached herewith as Annexure-III for ready reference.

*with regards*

Yours sincerely,



(Apurva Chandra)

Encl: as above

**Chief Secretaries of all the State/UT Governments**

## Annexure – I

S. No	Mandatory	Sr. No	Preferred	Sr. No	Optional
1	Aadhar	12	Address Permanent	18	Family Details
2	Name, DoB, Gender, Photograph and Aadhar address will be pulled from Aadhar database	13	Occupation Secondary (drop down as per NCO)	19	Nominee details (required after opting the scheme)
3	Father/ Husband Name	14	Skill Profile (drop down)	20	Marital Status
4	Social category (button)	15	Are you physically handicapped (Yes/No) If yes, specify the type (drop down)	21	Alternate Mobile Number
5	Hometown. Native Place (District/ State)	16	Whom to contact during emergency (Name, Mobile Number& Relationship)	22	Email Address
6	Current Address No. of Years you are living in district _____ (By Default, it will populate from the selected Hometown/ District in Sr. No. 5) (drop down list)	17	Blood Group (drop down)		
7	Educational Qualification (drop down)				
8	Mobile Number. Registered Mobile Number (validate through OTP)				
9	Bank Account Details				
10	Primary Occupation (drop down as per NCO)				
11	monthly Income (Slabs)				

2021/CS(GOK)

## Annexure – II

S No	State Name	One-time assistance to the States (Rs in lakh)	1st Instalment to be released in August 2021 (Rs in lakhs)	2nd Instalment (Rs in lakhs)	Registration Targets to be completed by 31 <sup>st</sup> December, 2021 (Lakhs)
1	Andaman & Nicobar Island	25	12.5	12.5	1.17
2	Andhra Pradesh	150	75.0	75.0	150.93
3	Arunachal Pradesh	25	12.5	12.5	4.40
4	Assam	100	50.0	50.0	99.70
5	Bihar	350	175.0	175.0	349.44
6	Chandigarh	25	12.5	12.5	3.24
7	Chhattisgarh	100	50.0	50.0	82.42
8	Dadra & Nagar Haveli and Daman & Diu	25	12.5	12.5	1.72
9	Delhi	50	25.0	25.0	52.39
10	Goa	25	12.5	12.5	4.44
11	Gujarat	200	100.0	100.0	178.84
12	Haryana	100	50.0	50.0	78.97
13	Himachal Pradesh	40	20.0	20.0	20.87
14	Jammu & Kashmir	50	25.0	25.0	38.10
15	Jharkhand	100	50.0	50.0	108.06
16	Karnataka	200	100.0	100.0	189.18
17	Kerala	100	50.0	50.0	99.96
18	Ladakh	25	12.5	12.5	0.81
19	Lakshadweep	25	12.5	12.5	0.20
20	Madhya Pradesh	250	125.0	125.0	239.01
21	Maharashtra	350	175.0	175.0	344.80
22	Manipur	20	10.0	10.0	8.66
23	Meghalaya	20	10.0	10.0	9.43
24	Mizoram	25	12.5	12.5	3.47
25	Nagaland	20	10.0	10.0	6.30
26	Odisha	150	75.0	75.0	129.80
27	Puducherry	25	12.5	12.5	3.96
28	Punjab	100	50.0	50.0	84.40
29	Rajasthan	200	100.0	100.0	226.89
30	Sikkim	25	12.5	12.5	1.93
31	Tamil Nadu	200	100.0	100.0	217.96
32	Telangana	100	50.0	50.0	107.83
33	Tripura	25	12.5	12.5	11.68
34	Uttar Pradesh	650	325.0	325.0	666.07
35	Uttarakhand	50	25.0	25.0	31.50



36 West Bengal	300	150.0	150.0	278.91
<b>Total</b>	<b>4,225</b>	<b>2,112.5</b>	<b>2,112.5</b>	<b>3,837.44</b>

**Note: Second Instalment will be released to states, after achieving 50% of target registrations.**

**Annexure – III**

### State Level Monitoring Committee

#### Constitution of State Level Monitoring Committee

- I. Chief Secretary – Chairperson
- II. Addl. Chief Secretary/ Principal Secretary of Labour Department – Member
  - a. Principal Secretary of IT Department and Digital India – Member
  - b. Principal Secretary of PDS Development Department- Member
  - c. Principal Secretary of Panchayat Raj Department- Member
  - d. Principal Secretary of Health & Family Welfare Department- Member
  - e. Principal Secretary of Agriculture Department- Member
  - f. Principal Secretary of MSME Department- Member
  - g. Principal Secretary of Industries Department- Member
  - h. Principal Secretary of Urban Affairs Department- Member
  - i. Principal Secretary of Women & Child Development Department- Member
  - j. Principal Secretary of Information & Public Relations Department- Member
  - k. Principal Secretary of School Education Department- Member
  - l. Principal Secretary of Social Welfare Department- Member
  - m. Principal Secretary of Fisheries Department- Member
- III. State Labour Commissioner – Member Secretary
- IV. Welfare Commissioner (Nominated by Ministry of Labour & Employment, GOI) – Member
- V. CSC State Coordinator – Member
- VI. President/ Secretary of State Level Unions/ Associations/ Federations of
  - (a) Unorganised Workers, (b) BOCW Workers, (c) SHG (Under NULM & NRLM) members, (d) Domestic workers, (e) ASHA workers, (f) Anganwadi workers, (g) Street vendors, (h) Rickshaw-pullers, (i) Brick-kiln workers, (j) Agricultural labourers, (k) MGNREGA workers, (l) fishermen and any other such workers associations, (m) state Level Unions/ Associations of shopkeepers, small retailers.

**The Monitoring Committee shall have the following functions:**

- i. Review and Monitor the progress of registration of unorganised worker with DCs/ DMs/ collectors district-wise
- ii. Monitor the working of field level Common Service Centres (CSCs) and State Sewa Kendras (SSK) district wise along with the targets defined.
- iii. Monitor mobilisation of target sub-groups of Unorganised Workers such as MGNREGA Workers, SHG members under NRLM/NULM, street vendors, rickshaw-pullers, construction (BOCW) Workers, Mid-day meal workers, Domestic workers, ASHA workers, Anganwadi workers, Agricultural labourers, fishermen and Brick-kiln workers through respective line departments district-wise for registration under eSHRAM.
- iv. Monitor progress of Bulk registrations of BOCW/ASHA/Anganwadi /MGNREGA/ Domestic Workers/Mid-day meal workers/ Fishermen to register under eSHRAM
- v. Channelise labour unions/workers' associations/ Federations/ civil society organisations working for the welfare of Unorganised Workers to convince and mobilise their respective members to register under eSHRAM portal.
- vi. Ensure holding of regular registrations Camps at the district and CSC level for the Unorganised Workers (Kaamgaars).
- vii. Strategies to have Information, Education & Communication (IEC) with prospective beneficiaries of eSHRAM and their implementation through State Labour Department and other official machinery.
- viii. Devise & monitor implementation of State wide awareness programs through discussions, seminars, public meetings, students participation, Universities, Colleges, media channels, news items, campaigns, pamphlets, posters, banners, help-desk tables in district labour offices/Skill development centres/ strategic locations/ other prominent places of labour concentration.
- ix. The committee shall meet at least once in a quarter.

**District level Implementation Committee**

- I. DM/ DC/ Collector- Chairperson
- II. Assistant Labour Commissioner / District Labour Officer – Member Secretary
- III. CEO of Zilla Parishad/ Zilla Panchayat- Member
- IV. Commissioners/CEOs/EOs of Municipal Corporations/ Municipalities/ ULBs – Member(s)
- V. District Coordinator of CSC – Member
- VI. DIO, NIC- Member
- VII. All Block Development Officers – Member
- VIII. District Level Officers of line departments (e.g. CM&HO, GM-DIC, Social Welfare Officer, W&C Development Officer/ Information & Public Relations Officer/ District Elementary & Secondary Education Officer/ Agriculture Officer/ Fishery Officer/District Level Officers of NHM/ SSA/ SRLM /SULM) – Member(s)
- IX. President/ Secretary of District Level Unions/ Associations of

(a) Unorganised Workers (b) BOCW Workers (c) SHG (Under NULM & NRLM) members (d) Domestic workers (e) ASHA workers (f) Anganwadi workers (g) Street vendors (h) Rickshaw-pullers (i) Brick-kiln workers (j) Agricultural labourers (k) MGNREGA workers (l) fishermen and any other such workers-associations,

**The implementation committee shall have the following functions:**

- i. Review the progress of registrations of unorganised works against the target in the district.
- ii. Review and monitor the working of field level individual Common Service Centres (CSCs) and State Seva Kendras (SSK) in the district and achieving targets under eSHRAM
- iii. Mobilise target sub-groups of Unorganised Workers such as MGNREGA Workers, SHG members under NRLM/ NULM, street vendors, rickshaw-pullers, construction (BOCW) Workers, Mid-day meal workers, Domestic workers, ASHA workers, Anganwadi workers, Agricultural labourers, Fishermen and Brick-kiln workers through respective line departments within the district for registrations under eSHRAM portal.
- iv. Mobilise target groups of prospective beneficiaries for registrations in eSHRAM through respective labour unions/workers' associations/ Federations/ civil society organisations/ NGOs working for welfare of Unorganised Workers.
- v. Plan/ Ensure regular registrations Camps at the district and CSC level for the Unorganised Workers (Kaamgaars).
- vi. Monitor progress of Bulk registrations of BOCW/ ASHA/ Anganwadi/ MGNREGA/ Domestic Workers/ Mid-day meal workers/ Fishermen etc.
- vii. Undertake Information, Education & Communication (IEC) campaign with prospective beneficiaries of eSHRAM
- viii. Undertake registrations drives by using mobile CSC/ SSK vans in labour chowks, brick-kilns, labour sites, fishermen sites, milk union collection centres etc.
- ix. Implementation of District wide awareness programs through discussions, seminars, public meetings, students' participation, Universities, Colleges, media channels, news items, campaigns, pamphlets, posters, banners, help-desk tables in district labour offices/Skill development centres/ strategic locations/ other prominent labour concentration areas in the district.
- x. Understand & resolve Public Grievances brought to the notice of the committee.
- xi. The committee shall meet at least once a month.